

Special Provisions ICT Policy

Parafield Gardens High School is committed to provide all students with opportunities for success in completing the South Australian Certificate of Education (SACE). We recognises that some individual students, under circumstances outlined in this policy, will need access to special devices (windows computers) at home to undertake their curriculum and assessment based on the criteria below.

Whilst Chrome books are an excellent tool in accessing online resources and for online collaboration, however special subjects such as Digital Technologies, Design etc. need some specialised tools for students to accomplish their work at home.

Therefore, the school has made special provision for students if they fall in any of the following categories,

1. All eligible Stage 2 students who require special tools/programs to complete their curriculum and assessment,

Please select the subject below you might need a special device for:

- ☐ Digital Technologies
- ☐ Computer Applications
- ☐ Electronics
- ☐ Visual Arts

Subject Teacher Name: _____ **Coordinator Sign:** _____

2. ☐ Student have committed to "A+ Hunter" club for Research Project which means attending all the after school meetings and weekly meetings with the subject teacher/coordinator.

Teacher Name: _____ **Coordinator Sign:** _____

3. ☐ Students who require a device due to disability, misadventure, or personal circumstances, are eligible for reasonable adjustments (eligibility, reasonable adjustments)

Inclusive Education Coordinator Sign: _____

Decisions about eligibility for special provisions are evidence based and considered on a case-by case basis (evidence based, case-by-case).

To have access to the School's learning technology resources, users must agree to abide by the following.

As a member of the Parafield Gardens High School community, I will:

- log onto the Parafield Gardens High School network, using only my username and password provided by the school
- only use learning technologies at Parafield Gardens High School (including the internet) for learning related activities
- take care to check the credentials and reliability of any information obtained from the internet

- treat all learning technologies with respect and due care
- not modify the application or operating system software provided on my device.
- not access or store offensive images or media on the device or other digital storage devices
- abide by copyright law by not copying and redistributing another's work and will acknowledge the owners of copyright works
- not use digital technologies to harass or bully another student and abide by conventions of etiquette and be respectful of others
- not reveal personal addresses or contact numbers over the internet including my own
- not knowingly introduce a virus
- fully charge my device each evening in preparation for the next school day
- regularly backup school files on my device to Google Drive/external hard drive
- be supervised by my Parents/Caregivers who will monitor my use of the device and internet at home as this is not the responsibility of the school
- promptly report to staff any inappropriate material that is accidentally accessed at school
- promptly report damage to the hardware and/or software to the IT Support staff
- transport my device in a protective bag at all times.
- keep my device clean and free of graffiti and stickers
- take all reasonable precautions to ensure that the device is not lost or damaged
- store device safely - not on the floor

By signing below, the student and their parent/caregiver agree to follow and accept:

- This Special Provision Agreement in its entirety
- The Online and Social Media Guidelines (above)
- That Parafield Gardens High School owns the device, software and issued peripherals
- In no event will Parafield Gardens High School be held liable to any claim of damage, negligence, or breach of duty
- If the student ceases to be enrolled in Parafield Gardens High School, the student/parents will return borrowed device in good working order or pay \$100 (inclusive GST) replacement cost.

We agree to the above agreements. Please return this Special Provision Agreements form back to the school.

Student Name: _____ **Student Sign:** _____

Parent Name: _____ **Parent/Caregiver Sign:** _____

Dated: _____

If you wish to discuss the matter further please contact Ms. Mandeep Kaur (ICT Coordinator) on 8258 9855

Principal: Mr. Martin Lippett **ICT Coordinator:** Ms. Mandeep Kaur **Date:**

Signature: _____ **Signature:** _____